

CITY OF MARION
WATER – SEWER CONNECTION APPLICATION

APPLICANT INFORMATION:

Date: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (Home) _____ (Office) _____ (Work) _____

SERVICE INFORMATION:

Inside City Limits _____ Outside City Limits _____

Property Address For Service Connection: (If Same As Above – Write Same)

Type of Service: (Check service needed)

1. Water Only _____ Sewer Only _____ Water & Sewer _____

2. New Service _____ Relocation of Existing Service _____

3. Single Family Residence _____ Apartment Complex _____

Housing Development _____ Mobile Home Park _____

Landscape/Yard Sprinkler _____ Fire Protection Sprinkler System _____

Other (specify) _____

4. Water Meter/Line Size

¾" _____

1" _____

1 ½" _____

2" _____

3" _____

4" _____

6" _____

Other _____

5. Sewer Line/Tap Size

4" _____

6" _____

Other _____

6. Specify Number of Water Meters Needed _____

**IN ORDER FOR THIS APPLICATION TO BE PROCESSED A DETAILED DESCRIPTION
OR ACCURATE DRAWING MUST BE PROVIDED BY THE APPLICANT**

**This information is to be done on the attached graph paper. Please include the service address,
street names, adjacent property owners with descriptions such as house numbers and/or colors**

OFFICE USE

Application Received By: _____

Date Received: _____

TO BE COMPLETED BY THE PUBLIC WORKS DIRECTOR

Date Received by Public Works Director: _____

Applicant Name/Address: _____

SERVICE INFORMATION:

- 1. Service is not available to property: _____
- 2. Service is available to property: _____
- 3. New Service: _____
- 4. Change of Service: _____
- 5. Number of water meters: _____
- 6. Size of Meter(s): _____
- 7. Other (describe): _____

CHARGES:

- 1. Water Connection Fee: _____
- 2. Sewer Connection Fee: _____
- 3. Change of Service: _____
 Required by City: _____
 Requested by Owner: _____
- 4. Other: _____

TOTAL CHARGES: _____

Date Completed: _____ Completed By: _____

TO BE COMPLETED BY PUBLIC WORKS ADMINISTRATION

Applicant Notified By: Mail _____ Phone _____ In Person _____ Other _____

Date Notified: _____ Notified By: _____

Forward application to Utility Department immediately after notification to applicant

Date sent to Utility Department _____

TO BE COMPLETED BY UTILITY CLERK

Date Application Received: _____ By: _____

Date Fees Paid: _____ Amount Paid: _____ Collected By: _____

Date Work Order Issued : _____ By: _____

Vicinity Map:

1. Show name, physical address and phone number.
2. Show house/business structure location on map in relation to road and driveway.
3. Show and label other streets / cross streets as a reference.
4. Indicate approximate location for water meter placement (ie: X feet right of driveway, Y feet left of pole).

Meters will be placed at or near the requested location along the road right-of-way. However, conflicts (above and below ground) may cause meter location to shift slightly. Meters must be placed 5 feet minimum from any property line.

